



PO Box 2374
Revelstoke, BC
V0E2S0
info@bikerevelstoke.org
www.bikerevelstoke.org

LETTER OF UNDERSTANDING

FOR TOUR AND CAMP OPERATORS

COMPANY NAME	
CONTACT PERSON	
EMAIL	
PHONE	
COMPANY WEBSITE	

PROPOSED TOUR/ EVENT DATE*	NUMBER OF ADULTS** (18 and over, inc. guides)	NUMBER OF YOUTH** (17 and under)	TOTAL AMOUNT OWING (\$5 per adult per day; \$5 per guide)
1 DD/MM/YY			
2 DD/MM/YY			
3 DD/MM/YY			
4 DD/MM/YY			
TOTALS			

**If over four dates, please include a full list as an addendum to this application.*

***If the number of participants is not yet known, the operator should provide an estimate and then provide the actual number as soon as it is known.*

Please review the following:

1. The tour operator acknowledges this document is strictly a Letter of Understanding (LOU) between the tour operator and the Revelstoke Cycling Association (RCA). Permits are to be sought out through Rec Sites and Trails British Columbia (RSTBC).
2. This LOU covers guided tours, shuttle services, coaching camps, and clinics on RCA-managed trails on Mount Macpherson, Boulder Mountain, Frisby Ridge, and Sunnyside. All commercial activities regardless of sport are covered by this LOU.



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3. The tour operator must provide as much detail as possible of the proposed tour or event for the RCA to review.
4. The operator has ensured the operation(s) is(are) not in conflict with other events.
5. The operator agrees to pay a \$5 per day fee for each “guide” on a tour. However in lieu of this, operators may purchase an individual RCA membership for each guide OR become a supporter of the RCA through a sponsorship package.
6. The operator has agreed to pay the trail use fee of \$5 per participant per day (i.e., a tour held on two days will amount to \$10 per participant). Fees will be waived for current RCA members and for participants aged 17 and under.
7. Trail use fees must be paid by October 31, 2023. Payment can be made by cheque or e-transfer (preferred). Please arrange payment with the club’s executive director at ed@bikerevelstoke.org once your submission has been approved.
8. RCA will be named as Revelstoke Cycling Association to the “additional insured” on the tour operator’s Comprehensive General Liability policy.
9. The tour operator acknowledges that the RCA will bring any violation of this agreement to the attention of RSTBC with a request that the current operator permit is revoked and future commercial land use permits on RCA trails are not provided to the tour operator.

By signing this Letter of Understanding, you are confirming that you have read and understood the above policies of the Revelstoke Cycling Association.

Name: _____

Date: _____

Signature: _____

FOR RCA USE ONLY:

Received by:

Date:

Confirmed: